

External Affairs Assistant

Communications & External Affairs
Quality Meat Scotland



Are you passionate about agriculture, food and the rural economy? Do you have an interest in Scottish political affairs? Do you like working with data?

If you have answered 'yes', then Quality Meat Scotland (QMS) has the role for you!

QMS is the Scottish red meat levy body. We work with the Scottish red meat industry to lead the development of the sector by driving demand from consumers who recognise our brands as a mark of integrity. Our vision is to make Scotland: *the* choice for premium red meat.

We have an exciting role in our Communications & External Affairs department as an External Affairs Assistant, supporting important QMS work in External Affairs and Market Intelligence.

As an External Affairs Assistant at QMS, no two working days will be the same. One day you could be organising a farm visit for an elected representative or supporting work on a policy consultation response; the next day, supplying market data to the agricultural trade press to inform business decision making.

This role is permanent and full time; however, we are focused on getting the right candidate, so flexible working patterns could be considered. Our office is based in the outskirts of Edinburgh, although there is a great deal of flexibility on location.

We offer a comprehensive remuneration and reward package, including a competitive salary, 25 days holidays plus statutory holidays, company maternity policy and 10% employer pension contribution.

Full job description available upon request applications@qmscotland.co.uk

To apply for this role:

Please submit your CV along with a covering letter stating why you believe you are a suitable candidate for the role.

Email: applications@qmscotland.co.uk

Closing date for applications is 12pm Tuesday 30th April.