

External Affairs Manager

Communications & External Affairs
Quality Meat Scotland



Are you passionate about the Scottish Red Meat Industry? Do you have experience in stakeholder engagement, policy development and / or public affairs?

If you have answered 'yes', then Quality Meat Scotland (QMS) has the role for you!

QMS is the Scottish Red Meat Levy body. We work with the Scottish red meat industry to help make Scotland THE Choice for Premium Red Meat.

We have an exciting role within our Communications & External Affairs department as a External Affairs Manager, who will lead QMS's work coordinating our public affairs strategy, including maintaining a programme of activity across parliaments and governments, and growing QMS's profile with elected decision makers. Alongside this, you will also be responsible for delivering QMS's Industry strategy work and helping to facilitate the QMS leadership groups.

As the External Affairs Manager, no two working days will be the same. One day you could be working with stakeholders, designing long term solutions to key industry issues, the next, working with colleagues devising briefing notes or responding to a public consultation on a key policy change. You will be supported by our External Affairs Assistant, as well as the wider Communications and External Affairs team, and other members of the wider QMS team.

This role is permanent, and advertised on a permanent basis, however, we are focused on getting the right candidate, so flexible working patterns are considered. Our office is based in the outskirts of Edinburgh, and we have a hybrid working pattern with 1 day expected in the office at present (though the nature of the job can involve attending face to face external meetings on a more regular basis).

We offer a comprehensive remuneration and reward package, including a competitive salary, 25 days holidays plus statutory holidays, and 10% employer pension contribution.

Full job description available upon request applications@qmscotland.co.uk

To apply for this role:

Please submit your CV along with a covering letter stating why you believe you are a suitable candidate for the role.

Email: applications@qmscotland.co.uk

Closing date for applications is 12pm on Monday 26th May with interviews being held on Thursday 5th June.