

## **Monitor Farm Programme Manager**

**(Maternity Cover)**



### **Business Development**

#### **Quality Meat Scotland**

We have an exciting role for maternity cover for the Programme Manager for the 2022 - 2026 Monitor Farm Programme, who will help lead the delivery of Scottish Agriculture's flagship knowledge exchange programme and support QMS' work with levy payers and industry stakeholders in helping to improve the economic, environmental, and social sustainability of the farms in the programme as well as overseeing the communications outputs from the programme.

#### **Key Responsibilities:**

- Manage the team of three Monitor Farm Regional Advisors to deliver the specified programme of work for the one-year maternity cover period. Overall budgetary responsibility for claims and programme expenditure
- Provide technical guidance to facilitation team on farm business matters
- Co-ordinating the calendar of outputs and events for 9 Monitor Farms / 3 Regional Clusters
- Liaising with / reporting to Scottish Government and MF Strategic Group
- Facilitating programme meetings between operational members and stakeholders
- Sign off communications from Regional Advisors alongside QMS and lead-partner comms staff

The Monitor Farm programme is in Year 3 of 4. There is an established facilitation team and network of progressive, forward-thinking farmers. This is an excellent opportunity to work at the forefront of knowledge exchange at a pivotal time in agriculture.

This role is full time temporary position for one year maternity cover. QMS is now an organisation that works from home, however we still have an office based in the outskirts of Edinburgh for team projects and collaborative working, so there is also a great deal of flexibility on location.

We offer a comprehensive remuneration and reward package, including a competitive salary, 25 days holidays plus statutory holidays for full time role, 10% employer pension contribution, death in service benefit and enhanced sickness and maternity pay schemes.

Although this is a full-time position, QMS welcomes discussions of part-time or job share opportunities. If you are interested in specific elements of this role such as technical or project management or administration QMS would welcome your enquiry.

Full job description available upon request [applications@qmscotland.co.uk](mailto:applications@qmscotland.co.uk)

**To apply for this role:**

Please submit your CV along with a covering letter stating why you believe you are a suitable candidate for the role.

Email: [applications@qmscotland.co.uk](mailto:applications@qmscotland.co.uk)

**Closing date for applications is 12pm on Friday 17<sup>th</sup> January 2025**