



2024

# Auction Markets & Collection Centre Application Form



Please send completed application form with  
correct remittance to:

**Quality Meat Scotland Auction Market &  
Collection Centre Assurance Scheme**

**Food Integrity Assurance (FIA) Ltd**  
Rural Centre  
West Mains  
Ingliston  
Edinburgh  
EH28 8NZ

**Tel: 0131 609 0558**  
**Email: [info@foodassurance.co.uk](mailto:info@foodassurance.co.uk)**

For office use only:

Application review completed by:	Date:	Undertake requested certification work? (If 'no' record reason)
QMS Auction Market & Collection Centre Assurance Scheme Application form	Issue 2	January 2025



The under noted wishes to apply for registration with Food Integrity Assurance (FIA) Ltd who operate the Quality Meat Scotland (QMS) Auction Markets and Collection Centre Assurance Scheme on behalf of Quality Meat Scotland (QMS). **Please note the application must be completed IN FULL including the declaration.**

#### BUSINESS DETAILS

Business Name:	
Address:	
	Postcode:
Tel:	Mobile:
Email:	Business start up date:

#### CORRESPONDENCE DETAILS (if different from the above)

Contact Name:	
Address:	
	Postcode:
Tel:	Mobile:
Email:	Where did you hear about the Scheme?

Do you require a copy of the current QMS Auction Markets Assurance Scheme Standards? ☐ Yes ☐ No

#### ASSURANCE SCHEME MEMBERSHIPS PAST & PRESENT

<p><b>Have you previously been a member of the QMS Auction Markets Assurance Scheme?</b> YES <input type="checkbox"/> NO <input type="checkbox"/></p> <p>If YES, please provide your membership number .....</p> <p><b>Are you a current/past member of any of the following Assurance Schemes?</b> Please provide your membership number(s)</p> <p>SQC..... QMS Pigs ..... QMS C&amp;S..... QMS Haulage.....</p> <p>RTA Dairy Scheme (First Purchaser No)..... Other.....</p> <p>Does FIA Ltd's owning organization SAOS Ltd provide you with any services?.....</p>
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**It is a condition of the Scheme that all applicants sign the following declarations to confirm that they are aware of and will abide by the Terms of the Scheme.**

#### DECLARATION.

I (the undersigned) have read the requirements of the QMS Auction Market & Collection Centre Scheme and the QMS Membership Rules. I am fully responsible for the production policy at the unit(s)/sites(s) declared above and hereby wish to apply to join the Scheme.

If accepted, I agree to abide by the conditions of membership as detailed in the Membership Rules and also FIA Ltd's Certification Rules and Regulations in relation to the assessment and certification process.

I declare that I **KNOW** ☐ / **DO NOT KNOW** ☐ (please delete/tick as appropriate and give details if relevant below) of

any current, past (within the last 5 years) or pending prosecutions relating to my business activities at the time of applying for membership of the scheme. Failure to provide any relevant information may result in refusal or termination of

**Details of any prosecutions within the last 5 years must be given below:**

I agree to abide by the terms of the scheme, undertake to inform FIA immediately if, for whatever reason, the requirements of the scheme can no longer be conformed to. I will notify FIA of any major changes to the company's business or changes to products prior to these being put on the market.

I agree that the unit(s) will be assessed by a FIA assessor appointed to the scheme and understand that, for the effective running of the Assurance Scheme, it will be necessary for QMS to circulate my membership details (membership number and business details as provided on this application form) to Farmer Members and Meat Plants/Processors, and to list the same on the QMS website for the purpose of verification of the assurance status of my business..

Signature:.....Print Name:.....Date:.....

Position:.....

**Complete Market Details:****Mart 1**

<b>Name:</b>	
<b>Address:</b>	
	<b>Postcode:</b>
<b>Tel:</b>	<b>Mobile:</b>
<b>Email:</b>	
<b>Contact Name:</b>	<b>Holding Number:</b>

**Mart 2**

<b>Name:</b>	
<b>Address:</b>	
	<b>Postcode:</b>
<b>Tel:</b>	<b>Mobile:</b>
<b>Email:</b>	
<b>Contact Name:</b>	<b>Holding Number:</b>

**Additional Holding Numbers:**


**MEMBERSHIP FEE**

Please enclose payment with this form (this covers an annual membership and 1 assessment fee).

**Permanent Market****CARD**

Fees 2024	VAT@ 20%	Total
£464.42	£92.88	£557.30

**DIRECT DEBIT/BACS**

Fees 2024	VAT@ 20%	Total
£441.47	£88.29	£529.76

**Seasonal Market** (no more than 14 sales per annum)**CARD**

Fees 2024	VAT@ 20%	Total
£211.10	£42.22	£253.32

**DIRECT DEBIT/BACS**

Fees 2024	VAT@ 20%	Total
£200.65	£40.13	£240.78

**QMS Marketing**

QMS would like to keep you up to date with news, event information and recipe inspiration.

To join our email mailing list (Please indicate) YES ☐ NO ☐

Please complete all details and if paying by Direct Debit, please complete the mandate overleaf. Return the whole form to FIA along with your payment.

Should you wish to pay by BACS please quote your membership number or business name as a reference.

Bank: Bank of Scotland    Sort Code: 80-02-78    Account Number: 00793667

A VAT receipt will be issued within 30 days of payment being received (if paying by Direct Debit this will be from when the funds are drawn).

**The membership year is the 12-month period from January to December. The next membership fee renewal will be issued in July of the following year, covering January to December of that year.**

**Please Note: An assessment must be accommodated within 90 days from date of payment, failure to accommodate an audit within this time frame will result in re-application to the scheme.**

*Please consider if you need to print this form, QMS are committed to sustainability;  
avoiding printing documents saves energy, physical resources, and waste.  
Please retain this section for your own records.*





Quality Meat  
Scotland 4  
Redheughs Rigg,  
Westpoint, South  
Gyle, Edinburgh,  
EH12 9DQ

Instruction to your bank or  
building society to  
pay by Direct Debit

Name of account holder

Service User Number

	8	0	0	3	3	5
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Bank/Building Society account number

Reference (please insert your membership no)

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Branch sort code

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Name and full postal Address of your Bank/Building  
Society

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**Instruction to your Bank or Building Society**

Please pay Quality Meat Scotland Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Quality Meat Scotland and, if so, details will be passed electronically to my bank/building society.

Signature

Date

Banks and building societies may not accept Direct Debit Instructions for some types of account

**Direct Debit Guarantee**

This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit. Quality Meat Scotland will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Quality Meat Scotland to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by Quality Meat Scotland or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – if you receive a refund you are not entitled to, you must pay it back when Quality Meat Scotland asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

**BORN & REARED IN SCOTLAND**

Quality Meat Scotland  
4 Redheughs Rigg, Westpoint, South Gyle  
Edinburgh, EH12 9DQ

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